REGULAR SESSION

Monday November 7, 2022

The Governing Body of the City of Silver Lake met in regular session at City Hall on Monday evening November 7, 2022, at 5:30 PM with Mayor Mack Smith conducting the meeting and the following Councilmembers present: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5). Also present was City Attorney Todd Luckman, Public Works Superintendent Willie Smith, Police Chief Marc McCune, City Clerk Liz Steckel, Assistant Clerk Marie Beam, Public Works Assistant Bill Berndt and Part-Time Public Works Employee Gary Ross.

A motion was made by Councilmember Pegram to approve the minutes of the October 17, 2022 meeting as written. The motion was seconded by Councilmember Robinson and carried.

Councilmember Bryant presented the monthly financial report. Councilmember Bryant gave an explanation of the new format of the financial report.

Claim vouchers in the amount of 11312.11 dollars were submitted to the Council for appropriation. An Ordinance entitled "An Ordinance Appropriating Money to Pay Certain Claims" was introduced. A motion was made by Councilmember Ross and seconded by Councilmember Bryant that said Ordinance be accepted as read and was then placed on final passage by a roll call vote: AYE: Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson and Larry Ross (5) NAY: None. With no further discussion the Ordinance was declared passed and was given No. 2541.

City Clerk Steckel presented the Quarterly Financial Report.

Councilmember Robinson made a motion to reinvest a Certificate of Deposit that will mature on November 8, 2022 at Stockgrowers State Bank for a three (3) month term at a rate of 1%. The motion was seconded by Councilmember Ross and passed. The interest earned from this CD is applied to the Waterworks Fund.

Mayor Smith recommended that Police Chief McCune be appointed as the Public Officer. The Public Officer will be responsible for the notification of nuisance violations. Councilmember Ross made a motion to appoint Chief McCune as the Public Officer. The motion was seconded by Councilmember Fisher and passed.

Police Chief McCune and City Attorney Luckman presented a Junk Car Ordinance Letter for Council approval. Councilmember Ross made a motion to approve the letter. The motion was seconded by Councilmember Pegram and passed.

Councilmember Robinson made a motion to approve an Ordinance to remove School Speed Zones during the lunch hour. The motion was seconded by Councilmember Fisher, passed and was given No. 2542.

City Clerk Steckel made a recommendation to increase the Municipal Court Cost to 100 dollars. Councilmember Fisher made a motion to increase the Municipal Court Cost to 90 dollars. The Motion was seconded by Councilmember Ross and passed.

After extensive research by City Clerk Steckel and Public Works Superintendent Smith it was found that Silver Lake Water Rates are lagging far behind the cost to supply water to the Community. Superintendent Smith recommended a plan to increase the rates. Superintendent Smith recommended that the base rate for water service be increased from $14.00 to $24.00 for ¾” meters and excess of 1000 gallons be increased to $7.00 per 1000 gallons. The 1” or 2” meters to be increased from $67.50 to $75.00 as well as $8.00 per 1000 gallons in excess of 1000 gallons. Also, Superintendent Smith recommended that the base rate for residential sewer service be increased from $23.50 to $27.50 and excess of 1000 gallons be increased to $2.50 per 1000 gallons. Finally, Smith recommended that commercial sewer rates be increased from $25.00 to $32.50 for the first 1000 gallons and $2.75 per 1000 gallons in excess of 1000 gallons. Councilmember Pegram made a motion to accept Public Works Superintendent Smith’s recommendations. The motion was seconded by Councilmember Ross and passed. These rates will be effective with water consumed after January 1, 2023. An Ordinance will be prepared with the new water rates for the next meeting.

Public Works Utility Superintendent Smith gave Council his Letter of Resignation. Councilmember Bryant made a motion to accept the resignation. The motion was seconded by Councilmember Robinson and passed. Superintendent Smith thanked the City for all the years he was employed.

Police Chief McCune presented the Monthly Police Report. Chief McCune reported that the 2015 Tahoe will be auctioned by Purple Wave Auctions on November 29, 2022. Chief McCune also reported that the Community Trunk or Treat went well and thanked Mayor Smith and Officer Steckel for their help with the event. Police Chief McCune presented Public Works Superintendent Smith with a Certificate of Appreciation from the Silver Lake Police Department.

Public Works Utility Superintendent Smith presented the Monthly Public Works Report. Superintendent Smith verified that the City’s Christmas Tree is to be placed at the New Police Station.

City Clerk Steckel discussed the Staff Holiday Party that will be held after the December 19, 2022 Council Meeting. Councilmember Ross requested to have BBQ catered for the event. Council directed City Clerk Steckel to research options. Mrs. Steckel got approval for the flyer to be distributed for the 2022 Annual Tree Lighting Ceremony to be held at the Police Station. City Clerk Steckel also asked for Council’s approval for pictures with Santa Claus to be held in the Mason’s Meeting Room in the Police Station. Council approved the request as long as it is approved by the Mason’s as well.

Councilmember Pegram inquired about fixing streetlights around town. He also asked for clarification about sidewalk responsibilities.

Councilmember Fisher wished Superintendent Smith good luck in his new job.

Councilmember Robinson also discussed sidewalks.

Mayor Smith asked for an update on the lights at the tennis courts. Superintendent Smith said the parts are on backorder. Mayor Smith presented two contracts for Jayhawk for the water system software and the backup system. Council directed Mayor Smith to renew the contracts.

The next Council meeting is scheduled for Monday, November 21, 2022, at 5:30 PM. The following meetings are scheduled for Monday, December 5, 2022, at 5:30 PM and Monday, December 19, 2022, at 5:30 PM.

Council further discussed how to advertise for the Public Works Superintendent Position. Council directed City Clerk Steckel to get an updated job description from Superintendent Smith and work on a job posting to be approved by Councilmember Fisher prior to posting.

Mayor Smith requested an executive session to discuss personnel matters.

Councilmember Ross made a motion that Council (along with Mayor Smith and Attorney Luckman) recess into executive session for twenty (20) minutes and reconvene the meeting at 6:50 PM in the conference room at City Hall located at 218 West Railroad in Silver Lake, Kansas for the purpose of discussing personnel matters. Councilmember Bryant seconded the motion and it was placed on final passage by a roll call of the following vote:  AYE:  Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5) NAY: None. With no further discussion, motion carried.

Regular session reconvened at 6:50 PM.

Councilmember Bryant made a motion that Council (along with Mayor Smith and Attorney Luckman) recess into executive session for ten (10) minutes and reconvene the meeting at 7:00 PM in the conference room at City Hall located at 218 West Railroad in Silver Lake, Kansas for the purpose of discussing personnel matters. Councilmember Ross seconded the motion and it was placed on final passage by a roll call of the following vote:  AYE:  Brad Bryant, Jake Fisher, Steve Pegram, Heath Robinson, and Larry Ross (5) NAY: None. With no further discussion, motion carried.

Regular session reconvened at 7:00 PM.

With no further business to come before Council, Councilmember Fisher moved to adjourn the meeting at 7:01 PM. Councilmember Pegram seconded the motion, and with no further discussion, the motion carried.

Marie Beam, Assistant Clerk